

MINUTES

RECREATION AND PARKS BOARD:

LOWER ALLEN TOWNSHIP

REGULAR MEETING

OCTOBER 23, 2024

The following were in ATTENDANCE:

BOARD MEMBERS

Greg Mahon, Chair
Scott Duncanson, Vice Chair
Lauren Casselberry
Megan Klenzing
Susan Parry

TOWNSHIP PEPRSONNEL

Helen Grundon, Administrative Assistant
Tom Stambaugh, Parks Operation Supervisor
Renee' Greenawalt, Recording Secretary

LIAISON

Commissioner Josh Nagy

Chair Mahon called the October 23, 2024 Regular Meeting of the Lower Allen Township Recreation and Parks Board to order at 7:05 pm.

APPROVAL OF MEETING MINUTES

Ms. Klenzing motioned to approve the minutes of the September 25, 2024 Regular Meeting. Ms. Casselberry seconded. The motion passed 5-0.

PUBLIC COMMENT – Lower Allen Community Park

There was no public comment, however Ms. Grundon reported that the fence between the refuse dumpster and the pole barn had been completed. She also noted the deterioration and subsequent repair of a retaining wall. She said that winterization would begin in November. Mr. Mahon complimented the new entrance sign at the park.

Liaison Report

Commissioner Nagy shared that a celebration was being planned in honor of Manager Vernau's upcoming retirement, and that details would be shared. He also reported on recent board discussions related to parks and recreation budget, which is projected to have a two percent increase. He highlighted several items included in the 2025 budget, including \$5000 for a wetland assessment of the pond at Lower Allen Community Park, additional funding for events, replacement of picnic tables, bleachers, and volleyball pit sand. He also noted capital expenditures of \$40,000 for tennis court reconstruction at Highland Park, \$600,000 for Beacon Hill Phase 1, \$45,000 for the Creekwood Park boat launch design, and \$150,000 for a new dump truck.

TOWNSHIP STAFF REPORT

Ms. Grundon presented the Recreation and Parks Staff Report. She noted ongoing normal maintenance and highlighted the new sign that had been installed at the LACP entrance. Additionally, park crews have been busy with installing new grills, cleaning out the pole barn and assisting with mowing the solar fields. She also noted that the dugouts at Wass Park had been re-shingled. Providing an update on rentals, she reported that the barn was fully rented for the remaining Saturdays, and that there were two Sunday dates left. She also reported having 50-60 people on the waiting list for 2025 rentals.

OLD BUSINESS

Fall Fest Recap

Ms. Casselberry reported that the inaugural event went well, and was well attended, however none of the food trucks committed to the event were in attendance. She recommended for next year the addition of fire prevention activities and a different layout.

NEW BUSINESS

2025 Calendar of Events and Meetings

Ms. Grundon referenced the calendar of proposed meeting dates and events for 2025, which are noted below. Members expressed consensus to keep meetings at 7 PM.

Meetings

January 22, 2025

February 26, 2025

March 26, 2025

April 23, 2025

May 28, 2025 – Park Tours (5:45 PM Meet at Beacon Hill Park)

June 11, 2025 – Park Tours (5:45 PM Meet at MSC parking lot for Cedar Spring Run Park)

June 25, 2025 – Park Tours (6 PM Meet at LACP Barn)

July 23, 2025

August 27, 2025

September 24, 2025

October 22, 2025

November 19, 2025

December – No Meeting

Events

April 12, 2025 – Egg Hunt

September 18, 2025 – Yappy Hour

October 18, 2025 - Fall Fest

ADJOURN:

The Regular Meeting of the Recreation and Parks Board was adjourned at 7:40 PM. The next meeting will be November 20, 2024 at 7 PM.